

## **AGENDA**

### **CONNECTICUT BOARD OF EXAMINERS OF EMBALMERS AND FUNERAL DIRECTORS**

**Thursday, March 21, 2013 at 9:30 AM**  
Department of Public Health  
410 Capitol Avenue, Hartford, CT  
**Hearing Room – Third Floor**

#### **CALL TO ORDER**

**I. OPEN FORUM**

**II. MINUTES**

Review and approval of the minutes from the January 17, 2013 meeting.

**III. CHAIR UPDATES/CORRESPONDENCE**

**IV. DEPARTMENT OF PUBLIC HEALTH UPDATES**

Investigations Update

*Gary Griffin, Investigations Supervisor, DPH*

**V. NEW BUSINESS**

**VI. OFFICE OF LICENSURE REGULATION AND COMPLIANCE**

#### **ADJOURN**

The following minutes are draft minutes which are subject to revision and which have not yet been adopted by the Board.

The **Connecticut Board of Examiners of Embalmers and Funeral Directors** held a meeting on January 17, 2013 at the Department of Public Health, 410 Capitol Avenue, Hartford, Connecticut in the Hearing Room on the third floor.

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**BOARD MEMBERS PRESENT:** Daniel P. Jowdy, Embalmer  
Gerald Bosak, Jr., Embalmer  
Darrell L. McClam, Embalmer  
John B. Sterry, Jr.

**BOARD MEMBERS ABSENT:** None

**ALSO PRESENT:** Alfreda Gaither, Hearing Officer, DPH  
Gary Griffin, Department of Public Health

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The meeting convened at 9:35 a.m.

**I. MINUTES**

The minutes from the December 4, 2012 meeting were reviewed. Mr. Bosak made a motion, seconded by Mr. McClam, to approve the minutes. The motion passed unanimously.

**II. CHAIR UPDATES**

Mr. Jowdy reported that the 2013 Legislative Session has begun. A bill to allow the serving of food/beverages in Funeral Homes has been raised. The Board will comment on the bill if necessary.

Mr. Jowdy reported that letters have been received from across the country applauding the Connecticut Funeral Homes in dealing with the tragedy at Sandy Hook Elementary School in Newtown.

**III. DEPARTMENT OF PUBLIC HEALTH UPDATES**

**A. Investigations Update**

Gary Griffin, Investigation Supervisor, Department of Public Health reported that there are twelve cases currently in various stages of investigation by the Department. Seven additional cases have been referred to the Department's Office of Licensure Regulation and Compliance for further review.

**IV. NEW BUSINESS**

The March 12, 2013 meeting will be rescheduled to March 21, 2013.

**V. OFFICE OF LICENSURE REGULATION AND COMPLIANCE**

A. Jeffrey Rynaski, Embalmer – Petition No. 2010-5052

Ellen Shanley, Staff Attorney, DPH presented a Consent Order in this matter. Respondent was present without representation

Mr. McClam made a motion, seconded by Mr. Bosak, to approve the Consent Order. The motion passed unanimously. Mr. Jowdy signed the Order which imposes a reprimand and a \$1000.00 civil penalty and probation.

**VI. ADJOURNMENT**

There was no further business and the meeting was adjourned at 9:53 a.m.

Respectfully submitted,

Daniel Jowdy, Chairman  
Board of Examiners of Embalmers and Funeral Directors